

Aaron Guckian  
Chairman  
  
Janine L. Burke  
Executive Director



Scott Avedisian  
Mayor

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## **BOARD MEETING MINUTES**

**Thursday, August 22, 2013, 5:30 p.m.**  
**Warwick Sewer Authority Conference Room**  
**125 Arthur W. Devine Boulevard**  
**Warwick, RI 02886**

| <b>Board Members present:</b>             | <b>Guests:</b>                            |
|---|---|
| Aaron Guckian, Chairman                   | Jane Austin, Save the Bay                 |
| Gary Jarvis, Secretary                    | Dennis Setzko, P.E., AECOM                |
| Steve Sylven, P.E.                        | Brian King, P.E., Crossman Engineering    |
| Gary P. Marino                            | Steve Kearns, J. H. Lynch & Sons, Inc.    |
| Peter Ginaitt                             |   |
|   |   |
| <b>Staff present:</b>                     |   |
| Janine L. Burke, Executive Director       | John Revens, Legal Counsel                |
| Scott Goodinson, Assistant Superintendent | Lynn F. Owens, Administrative Coordinator |

**1. Call to Order** At 5:33 p.m. Chairman Guckian called this meeting to order.

### **2. Approval of Minutes**

a. Approval of minutes from the regular meeting held July 25, 2013.

ACTION: Mr. Sylven moved approval of the minutes as submitted. Mr. Marino seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

### **3. Collection System Division**

a. Cedar Swamp Pump Station improvements: progress report

Director Burke stated WSA is still waiting for the signed easement from the State Properties Commission because the work area is on RIDOT/RIAC property. She stated two of the three phases of this improvement project are complete; once the easement is in hand we will purchase the new electrical equipment to be installed in the pump station.

#### **4. AWT-Phosphorus & Flood Control Project, Contract No. 91**

- a. AECOM to submit progress report and updated combined schedule

Dennis Setzko, P.E., AECOM, reviewed the submitted progress report with the Board. He stated we've worked very hard to minimize the impact this levee portion of the project will have on the area's wetlands. He stated the impact is less than one acre, which allows for the RIDEM Wetlands permit (temporary and insignificant) to be used for the Army Corps of Engineers' permit. He stated AECOM will meet with WSA next week to review the geotechnical design report along with the 60% design plans.

Mr. Setzko stated AECOM completed their estimate of the engineering effort required to separate the fine screen replacement into a separate bid package; he stated that the review indicates that not much time will be saved and it may not be cost effective. Director Burke stated they agreed to hold off on the fine screen replacement plan until after a scheduled September meeting with RI Clean Water Finance Agency. She stated if there is some delay in acquiring funding, we may want to put that task out to bid separately because it is critical.

Mr. Setzko reviewed AECOM's continued discussion with Neuros regarding the high-speed turbo blowers installed at the treatment plant after the Flood. He stated the blowers are now performing as specified (following adjustments to sequencing); he said the blowers are 20% more efficient than what WSA had been using. He stated AECOM will continue to monitor the energy savings from the new equipment. He stated we have also asked Neuros for an extended warranty on the equipment.

#### **5. Flood Protection and Mitigation**

- a. Bellows Street Pumping Station
  - i. Crossman Engineering to submit progress report

Mr. Brian King, P.E., Crossman Engineering, and Steve Kearns, J. H. Lynch & Sons, Inc., in attendance. Mr. King reviewed with the Board the progress report for the Bellows Street pump station project. He stated the cease and desist order was lifted; Lynch installed the dewatering well point system and it is in operation. He stated we anticipate the deep wells will be installed next week. Mr. King stated Lynch has been authorized and has extended their work day hours.

Mr. Guckian asked if the project is now on track. Director Burke stated the schedule for substantial completion has been pushed out; we may have to request an extension of the contract end date with EDA (October 31<sup>st</sup> is the current completion date). The new

substantial completion date, as listed on Lynch's schedule, is January 23, 2014. Mr. Ginaitt asked if weather conditions will impact the completion of the project. Mr. King stated the bulk of the outside work will be done before the winter.

Mr. Sylven asked if there will be any additional engineering and construction costs associated with the extension of the completion date. Mr. King stated, in terms of engineering costs and inspection time associated with the dewatering issue, Crossman is looking at that and will discuss it with WSA staff before it is brought to the Board. He stated Crossman had not anticipated all the issues that have arisen. He stated that there should not be additional construction costs associated with the new completion date.

Mr. Ginaitt encouraged Crossman to bring any changes to the Board as soon as possible, to consider any economies of savings from this point forward, with the goal of minimizing some of those cost impacts, rather than waiting to the end of the project. Director Burke stated we meet weekly with Crossman and Lynch; we will look at anticipated costs.

## **6. Operations and Maintenance Division**

- a. Award of Contract: Transport of screening materials from WWTF  
Waste Management: contract less than \$5,000 annually

Director Burke briefed the Board on this recommended award of contract. She stated the Superintendant initiated a review of contract costs and WSA will save money with this new contract. Assistant Superintendent Goodinson answered technical questions about the transport process and costs.

ACTION: Mr. Ginaitt moved approval of the contract. Mr. Sylven seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

- b. Purchase Authorization: HVAC pre-heater for disinfection building  
Regan Heating and Air Conditioning: \$17,900.00

ACTION: Assistant Superintendent Goodinson reviewed the details of this purchase authorization request. Director Burke stated this purchase is included in our capital improvement budget.

Mr. Ginaitt moved approval of the recommended purchase. Mr. Marino seconded the motion. Following discussion about materials and warranty, Chairman Guckian called for a vote. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

- c. Award of Contract: Master Load Response Service Agreement  
Constellation Energy Resources, LLC (revenue contract)

ACTION: Director Burke asked that this item be tabled to allow further research and the possible preparation of a Request for Proposals.

Item tabled for an upcoming meeting. Mr. Ginaitt asked for more information on the demand direct program.

## 7. Administrative Items

- a. Director's Report
  - i. Financial Report
  - ii. Administrative Schedule

Director Burke provided a report in the agenda packets showing the balance of the GOBS (bond/loan) account. She stated the City Council will consider the sewer construction revenue bond resolution at its September 9<sup>th</sup> meeting.

- b. Chairman's Report
  - i. Sewer Review Commission

Director Burke stated the next Sewer Review Commission meeting is September 4, 2013 at 6:00 p.m. She stated she met with the subcommittee of the Sewer Review Commission for 3 ½ hours today to discuss archaeological issues in the Bayside sewer project area; another meeting will be scheduled.

The Board members discussed with Director Burke the focus of the Sewer Review Commission and the potential for cooperative efforts to make improvements at WSA. Mr. Jarvis complimented the earlier efforts of Director Burke and Mr. Revens regarding proposed changes to the WSA enabling legislation to deliver a more equitable means of assessment.

Mr. Ginaitt thanked Council members Ladouceur and Gallucci for their understanding and endorsement of our efforts to improve the conditions for their constituents and the betterment of the City of Warwick.

Chairman Guckian reminded Director Burke and Lynn Owens that their first priority is to the WSA; he encouraged full support of the Sewer Review Commission's efforts, following the completion of our WSA work. He stated he has recommended that the revenue bond funding be applied to the most shovel-ready projects, Governor Francis Phase III, the Bayside projects, Northwest Gorton Pond and O'Donnell Hill.

## **8. Consent Agenda - Correspondence**

- a. WSA Resolution authorizing \$21 million in revenue bonds (7-29-13)
- b. WSA to Mr. Gregson, Plat 332 Lot 530 1 Green River Avenue (8-1-13)
- c. WSA to CRMC: MSCP June 2013 Quarterly Report (8-2-13)
- d. WSA to City Council: July 2013 Financial Report (8-5-13)
- e. Homeowner Safety Valve Company Revenue Share report (8-11-13)
- f. GRA design services contract for Bayside Sewer Project (8-20-13)

ACTION: Mr. Ginaitt moved approval of the consent agenda. Mr. Sylven seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

## **9. New Business**

Introduction of new business to be docketed for an upcoming meeting or to be referred to the executive director or legal counsel for comment.

No new business introduced.

## **10. Old Business**

- a. Amendments to By-Laws
- b. Modifications to Septage Hauling Regulations
- c. Mandatory Sewer Connection Program/Connect Capable Fee
- d. Changes to Enabling Legislation: Mandatory Connections
- e. Bayside I-III Sewer Project: Amendment to GRA contract/design services
- f. Infrastructure Improvement: 48" line under Rte. 95
- g. Update on status of future sewer construction
- h. WSA Resolution Supporting Revenue Bond Issuance for new sewer construction projects
- i. GIS Presentation
- j. Sewer Assessment Deferment Policy: Tabled from 6/13 mtg.
- k. Sewer Assessment policy regarding subdivisions: Tabled from 6/13 mtg.

DISCUSSION/ACTION: Mr. Guckian stated if all members are present, the GIS presentation will be made at the September meeting.

## **11. PUBLIC COMMENT PERIOD**

At 6:40 p.m., Chairman Guckian opened the meeting to public comment.

Jane Austin, Save the Bay, thanked the WSA and its members for their daily work and efforts with the Sewer Review Commission, and shared her comments with the Board.

## **12. Adjournment**

Messrs. Sylven and Jarvis moved to adjourn this meeting. Mr. Ginaitt seconded the motion. Chairman Guckian, Messrs. Ginaitt, Sylven, Jarvis and Marino voted in favor of the motion. Motion approved.

At 6:44 p.m. this meeting ended.

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Gary Jarvis, WSA Secretary

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Date Approved